**Schulich School of Business, York University**

**FORM A**

**PLAN FOR STUDENTS’ HUMAN RESEARCH PROTOCOL**

*Before research begins, instructor completes and submits to Associate Dean, Research*.

**Program :**

**Course Number(s):**

**Instructor’s Name:**

1. Research design

Students will conduct primary research that will include one or more of the following: face-to-face interview, telephone interview, written survey, and telephone survey. Students will be investigating the following concepts or questions:

Process analyses or supply chain arrangements in manufacturing or service establishments.

1. Plan for informing students

Students will be informed about the way to ethically conduct human participants’ research, including information about the York Senate Policies on Ethics Review, through inclusion in the course syllabus and posting in the course materials database (CMD).

As part of the above, students will be informed of their requirements to retain, for two years, relevant documentation and the signed informed consent forms and oral transcripts.

**Action**

1. *Attach Form B (Sample Informed Consent Documents)*
2. *Submit this signed Form A and Form B to Associate Dean, Research for approval before students begin research.*

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Signature of instructor Date

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##### Signature of Associate Dean, Research Date