

THE FACULTY COUNCIL

FACULTY OF ADMINISTRATIVE STUDIES

Notice of Meeting

The regular meeting of the Faculty Council of 1979-80 Academic Year will be held on Friday, 29 February 1980 at 9:30 a.m. in the McCaskill Auditorium.

A G E N D A

1. Chairman's Remarks
2. Dean's Remarks
3. Minutes of Previous Meeting
4. Business Arising from Minutes of Previous Meeting
5. Inquiries and Communications
6. Reports of Standing Committees
 - (a) Masters Programme Committee
 - (i) Regulations regarding taking of Courses at Masters level which were taken at Undergraduate level-----Appendix "A"
 - (ii) Study of Graduate Students Petitions-Appendix "B"
 - (iii) Scheduling of Graduate Courses-----Appendix "C"
 - (b) Nominating Committee
 - (i) Chairman of Student Affairs Committee-----Appendix "D"
7. Other Business
8. Adjournment

FACULTY COUNCIL MINUTES

FACULTY OF ADMINISTRATIVE STUDIES

The meeting of the Faculty Council of the Faculty of Administrative Studies was held on Friday, 29 February 1980 in the McCaskill Auditorium.

The following were present:

Professor D. Dimick (Chairman)
Dean W. B. Crowston
V. Murray - (Associate Dean Academic)
D. Brewer - (Associate Dean Student Affairs)

Members of Faculty:

T. Beechy	N. Biger
S. Borins	D. Daly
J. Dewhirst	R. Heeler
W. Jordan	T. Kuhn
C. Mayer	C. McMillan
R. Peterson	S. Proudfoot
G. Shaw	P. Simmie
P. Tryfos	S. Warner
T. Warner	U. Zohar
A. Melnik	

Other Members in Attendance:

D. Varma (Librarian)
B. Boothman (Ph.D. Representative)
D. Morrison (President Graduate Student Business Council)
V. MacKinnon (Atkinson College)
M. Muldoon (Faculty of Arts)
E. Spence (Faculty of Arts)
L.J. Birchall (Secretary)

Item #1 - Chairman's Remarks

NIL

Item #2 - Dean's Remarks

- (a) Associate Professor R. Vachon has now joined the faculty this semester. Dr. Gillies has also announced that he will be returning to the Faculty in the very near future.
- (b) The Dean gave a review of the hiring process for new faculty. We have authority for four new incremental faculty and five replacements spread across the various areas. As a result of this authority, recruiting is well underway and several offers have already been made to candidates that have been interviewed and considered acceptable. The quality of candidates that have been interviewed is very encouraging indeed. In addition to these offers there will be several offers made for contractual appointments.

- (c) The new computer will be available in the middle of April. A committee is being put together to help implement and operate this computer for the faculty in order that it may be fully integrated into our teaching programme.
- (d) Work is well underway in setting up the programme for the Third Sector. The funding has been received and there will be a meeting for all interested faculty in the Dean's Conference Room on Wednesday, 5 March 1980.
- (e) The Dean reported that he has now started to issue a series of reports to all faculty in an effort to keep them updated on activities. The first report dealt with new hires and it is hoped to get out a second one today on outside fund raising and external programmes. Following this it is hoped to issue further reports on international arrangements some of which are formal and some of which are informal, and finally one on salary adjustments within the faculty. In addition to these items work is well underway for reviewing the problem of faculty advisors for PLCY 601 groups. It is considered that with the amount of work which these groups are now creating there should be a compensation of some description for the faculty involved.

Item #3 - Minutes of Previous Meeting

Moved by Professor Daly that the minutes of the previous meeting be accepted as circulated.

Seconded by Professor Peterson
Passed.

Item #4 - Business Arising from Minutes of Previous Meeting

NIL

Item #5 - Inquiries and Communications

NIL

Item #6 - Reports of Standing Committees

(a) Masters Programme Committee

(i) Regulations Regarding Taking Of Courses At Masters Level Which Were Taken At Undergraduate Level

Professor Shaw introduced this item and moved that:
"It is Faculty policy that students select courses at the Masters level different from courses taken at the undergraduate level. To this end, a Masters student, with a York B.B.A. degree, may not take for degree credit a "600 Level" course in Faculty of Administrative Studies which he or she has also taken at the "400 Level" without prior written permission of the instructor at the 600 Level."

Seconded by Professor Jordan.

In answer to several queries Professor Shaw stated that this will be most difficult to police, however, our Student Affairs should be able to ensure that the regulations are enforced.

Passed unanimously.

(ii) Study of Graduate Students Petition

Professor Shaw gave the background to this study as outlined in appendix "B". He stated that a lot of time and effort had been placed into this review by the Graduate Programme Committee and he now moved that:
"the Council accept this report as tabled".

Seconded by Professor Jordan
Passed unanimously.

(iii) Scheduling of Graduate Courses

Professor Shaw explained that the motion contained in appendix "C" was the result of the report which had just been tabled. While the Operating Committee was in fact carrying out the recommendations in the motion, he still felt that having the Faculty Council approve this motion would add strength to the work being done by the Operating Committee.

Seconded by Professor Mayer.

Professor Jordan stated that while he was in favour of the principle behind the motion there were still some points which should be recognized. At the present time the Management Committee is scheduling all the core courses and this motion would now in effect delegate to the Management Committee the scheduling of elective courses. In addition many of the elective courses are offered only once a year. If they are to be offered only in the day time, then it would rule out the evening or part-time students from taking these courses. Finally he was concerned about the recommendation to make more sections available. Here there are constraints by budget which could preclude the offering of more sections. The schedule for part-time students is not as crucial as that for full-time students in that the part-time students attend many more semesters and can by proper scheduling get the courses they wish before graduation.

Professor Brewer expressed the opinion that he thought the motion were really one of principles which should be followed and not firm regulations. If they were firm regulations then the cost would be very high. Professor Shaw agreed that basically they were putting forward a set of guidelines and principle rather than firm regulations. The concern of his committee was regarding the courses which could be identified as necessary to be available in the the daytime for full-time students.

Professor Jordan now stated that he would like to put forward an amendment to the motion as follows:

- (a) In the first line of paragraph two the word "each" be deleted and the word "multi-section" be inserted.
- (b) Delete the entire third paragraph.

Seconded by Professor Daly.

Professor Beechy stated that he did not have any strong reaction to the amendment for the second paragraph in that the courses had to first be identified and then an effort made to offer them in the daytime. There was a problem however that they might not necessarily be multi-section courses and hence the amendment might be too restrictive. The third paragraph had been debated very strongly in the Committee and he felt that it should remain in force. Professor Brewer stated that he was against the amendment to the second paragraph as it would be too restrictive and that we must try to service the students as best we can as based on data and common sense. The third paragraph did not necessarily mean extra courses but rather the courses necessary to keep a programme intact such as the Administration of the Arts. He therefore thought that this paragraph should remain. Professor Jordan then stated that perhaps we could revise the amendment to paragraph three by deleting the words "provide sufficient additional" and replace with the word "re-allocate" and then to delete the word "allocations" which immediately follows the word "course" and replace it with the word "sections".

In that there were really two amendments it was agreed that these amendments should be voted on separately.

A vote was therefore taken on the amendment to paragraph two.
7 - for; 9 - against;
Defeated

A vote was then taken on the amendment to the third paragraph.
Passed unanimously.

A vote was now taken on the entire motion as amended.
Passed with 1 opposed.

(b) Nominating Committee

(i) Chairman of Student Affairs Committee

Moved by Professor Daly that the nomination of Uri Zohar as Chairman of the Student Affairs Committee be placed before the Faculty Council to replace R. Korn who has resigned from the Faculty.

Seconded by Professor Murray.
Passed unanimously.

Item #7 - Other Business

- (a) Professor Brewer stated that he had circulated a memorandum to all faculty proposing an amendment to the regulations for students who have been admitted to the Masters Degree Programme on a probationary basis or as a non-baccalaureate degree candidate. In that this had been circulated to the Faculty Council well prior to the meeting it did not require a two thirds majority for discussion.

Seconded by Professor Biger.

Professor Brewer stated that the proposal he was putting forward was contained in the memorandum which had been circulated and in essence he was proposing that all students would be required to achieve and maintain the same grade point average with the exception that the probationary and non-baccalaureate students would be reviewed after four courses rather than waiting for eight courses.

Passed unanimously.

Professor Jordan requested information as to the action being taken on a request from the Senate to examine a document concerning the Tenure and Promotion Regulations. He felt that this was a very important matter and that the Faculty Council should send a statement to the Senate. Mr. Birchall stated that this problem had been discussed at the Executive Committee and it was agreed that the document would be circulated to all members of faculty requesting them to pass their comments to the Tenure and Promotion Committee. The Tenure and Promotion Committee were then to bring forward a recommendation to the Faculty Council. To date the Tenure and Promotion Committee had not put forward this statement. The Dean stated that he felt it would be much better to have the Tenure and Promotion Committee bring forward a firm recommendation rather than to try to discuss this matter at the Faculty Council in an open forum. Professor Jordan then suggested that the Faculty Council should consider this matter and try to bring forward a recommendation of its position to Senate. In order that this discussion could take place it was necessary to have a two thirds majority vote of the Faculty Council.

A vote was taken and there were:
8 - for; 6 - against.

Under these circumstances the matter could not be debated.

Item #8 - Adjournment

Moved by Professor Biger that the Council adjourn.
Seconded by Professor Mayer.
Carried.